

CV Thesaurus – Power Verbs

The lists below contain power verbs pertaining to different types of activities, with data, people and things. When choosing power verbs to describe your work accomplishments, use these lists as a reference to pinpoint the best possible word choices.

In the past when I worked with **data**, I have:

Administered	Compiled	Defined	Interpreted	Proved	Reorganised
Analysed	Completed	Determined	Marketed	Provided	Reported
Arranged	Composed	Developed	Modified	Publicised	Researched
Assembled	Computed	Edited	Organised	Published	Revised
Assessed	Condensed	Evaluated	Planned	Read	Simplified
Balanced	Co-	Formulated	Presented	Reconciled	Standardised
Budgeted	ordinated	Identified	Processed	Recorded	Streamlined
Calculated	Corrected	Integrated	Promoted	Refined	Synthesised
					Updated

In the past when I worked with **people**, I have:

Administered	Delegated	Guided	Negotiated	Reconciled	Staffed
Advised	Demonstrated	Headed	Operated	Recruited	Supervised
Assisted	Determined	Hired	Organised	Reduced	Taught
Coached	Directed	Initiated	Performed	Represented	Tended
Communicated	Eliminated	Instructed	Persuaded	Resolved	Tested
Conducted	Enforced	Learned	Presented	Restructured	Trained
Consulted	Established	Led	Produced	Served	Travelled
Counselled	Expedited	Managed	Protected	Shared	Unified
Decided	Facilitated	Motivated	Provided	Showed	

In the past when I worked with **things**, I have:

Arranged	Constructed	Eliminated	Handled	Modernised	Reconstructed
Assembled	Converted	Guided	Improved	Opened	Redesigned
Balanced	Created	Established	Innovated	Operated	Reduced
Built	Demonstrated	Expanded	Inspected	Organised	Repaired
Centralised	Designed	Fabricated	Installed	Originated	Shaped
Conceived	Determined	Formed	Introduced	Pioneered	Tended
Conserved	Developed	Founded	Invented	Presented	Tested
Consolidated	Devised	Generated	Made	Produced	Upgraded